

# **Standard Aero Parts, Inc.**

5100 Maureen Lane, Moorpark, CA 93021  
 (805)531-5410 (805)531-5419 Fax  
 CAGE 1DN91 email: quality@standardaeroparts.com

TYPE OF BUSINESS: DISTRIBUTOR OF HIGH QUALITY AEROSPACE HARDWARE.

MANAGEMENT OFFICIALS:

PRESIDENT	Bob Lambert, Jr.
QUALITY MANAGER	Orlando Pena
SALES MANAGER	Ron Lambert
ACCOUNTING	Cynthia Johnson
PRODUCTION MANAGER	Not Applicable

<u>II FACILITIES</u>	<u>III PERSONNEL</u>
TOTAL PLANT AREA ( SQ. FT): 21,000	STOCKROOM/PRODUCTION: 3
WAREHOUSE (SQ. FT.): 20,000	QUALITY ASSURANCE: 2
OFFICE (SQ. FT.): 1,000	MANAGEMENT/OFFICE: 5
<u>WORK SCHEDULE</u>	OTHER: 0
HOURS/SHIFTS: 8:00-4:30 / 1 SHIFT	
DAYS WORKED: MON-FRI	TOTAL EMPLOYED: 10

STANDARD AERO PARTS INC.'S QUALITY SYSTEM IS CERTIFIED TO ISO9001:2008

AND AS9100:2009

THE QUALITY MANAGER REPORTS TO: BOB LAMBERT, JR., PRESIDENT

## QUALITY CONTROL PROCEDURES

	YES	NO	N/A
<b>1.0 MANAGEMENT RESPONSIBILITY</b>			
1. Has your executive management ensured that a quality system is implemented and maintained in accordance with American National Standards or other industry standards to ensure an effective Quality Assurance program?	X		
2. Does your executive management periodically review the quality system for its effectiveness and institute changes when necessary?	X		
	YES	NO	N/A
<b>2.0 QUALITY SYSTEM</b>			
1. Does your company have a Quality Assurance program in place?	X		
2. Does your company have a written quality manual and/or quality procedures?	X		

3. Does your company periodically review your quality manual to ensure its effectiveness and compliance with national standards?	X		
4. Are written quality control procedures available for use by all inspection personnel?	X		
<b>3.0 CONTRACT REVIEW</b>			
1. Does your company have procedures in place for review of contracts/purchase orders to ensure that customer requirements are met?	X		
2. Are records of contract review maintained?	X		
3. Are deviations or changes to contracts/purchase orders submitted to the customer for approval prior to manufacturing and/or shipping?	X		
<b>4.0 ENGINEERING DESIGN CONTROL</b>			
1. Does your company maintain procedures for engineering design control?			X
2. Are engineering change notices readily available to inspection personnel?			X
3. Are deviations from specification and/or drawings submitted to the customer for approval prior to manufacturing and/or shipping?			X
<b>5.0 DOCUMENT CONTROL</b>			
1. Does your company have a system in place for the creation, maintenance, and distribution of documents related to quality?	X		
2. Are documents, drawings, specifications and procedures controlled, updated and recorded, when necessary and applicable?	X		
3. Are obsolete specifications and drawings recalled from points of use?	X		
<b>6.0 PURCHASING</b>			
1. Does your company have an approved suppliers list?	X		
2. Does your company evaluate a supplier's ability to conform to your quality assurance requirements?	X		
3. Does your company maintain procedures to ensure that purchased products conform to specified requirements?	X		
4. Do you perform supplier surveys?	X		
<b>7.0 CUSTOMER SUPPLIED PRODUCT</b>			
1. Does your company handle customer supplied product?		X	
2. If so, does your company have procedures in place for the proper handling of customer supplied product?			X
<b>8.0 PRODUCT IDENTIFICATION AND TRACEABILITY</b>			
1. Does your company have a system in place for establishing product identification and maintaining lot traceability at all times?	X		
2. If you are a manufacturer, do you your subcontractors maintain lot integrity when product is in their custody and control?			X
<b>9.0 PROCESS CONTROL</b>			
1. Does your company maintain procedures for for special processes?	X		
2. Does your company create and/or use written work instructions when special process are needed?	X		
<b>10.0 INSPECTION AND TESTING</b>			
1. Does your company inspect all incoming product to verify that it meets purchase order and customer requirements?	X		
2. Is all incoming product held in a segregated area until inspection has been completed?	X		
3. Are copies of purchase orders available to receiving inspection?	X		
4. Does your company maintain procedures for in-process inspection of product prior to release?	X		
5. Does your company perform a final inspection of all outgoing product to verify that it meets purchase order and customer requirements?	X		
6. Are records of inspections and/or testing maintained as evidence of acceptance?	X		
	YES	NO	N/A
<b>11.0 INSPECTION, MEASURING AND TEST EQUIPMENT</b>			
1. Does your company maintain procedures to control, calibrate and maintain	X		

inspection, measuring and test equipment?			
2. Are calibration records maintained for inspection, measuring and test equipment?	X		
3. Are calibration records traceable to N.I.S.T.?	X		
4. Are employee owned tools controlled, calibrated and maintained per applicable quality assurance procedures for calibration?			X
5. What standard sampling plan specification does your company use?			
<b>ANSI/ASQC Z1.4</b>			
<b>12.0 INSPECTION AND TEST STATUS</b>			
1. Does your company have procedures for the identification of inspection and test status of product?	X		
2. Is inspection and test status easily identified by a sticker, tag or stamp?	X		
3. If inspector stamps are used, does your company maintain a log of inactive and active stamps that are unique to individual inspectors?	X		
<b>13.0 CONTROL OF NON-CONFORMING PRODUCT</b>			
1. Does your company have written procedures for the handling and control of non-conforming product?	X		
2. Is non-conforming product segregated in a separate designated area?	X		
3. Does your system provide for identification, documentation, evaluation and disposition of non-conforming product?	X		
4. Are records maintained for all non-conforming product?	X		
<b>14.0 CORRECTIVE AND PREVENTIVE ACTION</b>			
1. Does your company have written procedures for initiation, documentation, evaluation and disposition of corrective and preventive action?	X		
<b>15.0 HANDLING, STORAGE, PACKAGING, PRESERVATION AND DELIVERY</b>			
1. Does your company maintain written procedures for the handling, storage, packaging, preservation and delivery of product to prevent product damage and deterioration?	X		
2. Is product protected from damage and deterioration at all phases of handling (from purchase to delivery of product)?	X		
3. Are age or storage sensitive materials/products periodically re-evaluated? How often?	X		
<b>16.0 QUALITY RECORDS</b>			
1. Does your company maintain procedures for maintenance, storage and retention period of quality records?	X		
2. Are record locations and identification easily identifiable?	X		
Please note retention periods for the following quality records:			
a. Certificates of conformance and/or test reports	<b>10 Years</b>		
b. Customer invoices	<b>10 Years</b>		
c. Inspection reports	<b>10 Years</b>		
d. Raw material certifications	<b>10 Years</b>		
e. Calibration records	<b>10 Years</b>		
<b>17.0 INTERNAL QUALITY AUDITS</b>			
1. Does your company maintain procedures for the planning and implementation of internal quality audits?	X		
2. Does your company schedule periodic internal quality audits?	X		
1. Does your company maintain procedures for the identification and assessment of training needs of all personnel?	X		
2. Is all personnel periodically evaluated to assess training needs?	X		
3. Are records of personnel training maintained?	X		
<b>19.0 SERVICING</b>			
1. Does your company have a general policy regarding the servicing of customer needs and how to best serve them?	X		
<b>20.0 STATISTICAL TECHNIQUES</b>			

1. Does your company use statistical techniques such as sampling and statistical quality evaluation when appropriate?	X		
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